

**932569 Fuel Card Program and Services
Evaluation Team/Review Board Score Sheet**

Offeror	Comdata	James River Solutions	Mansfield Oil Company	Throntons	Wright Express
Contract Acceptance	Exceptions	Accepted	Accepted	Accepted	Accepted
Minimum Requirement (Pass/Fail)	Pass	Pass	Pass		Pass
Qualifications and Experience(23 points)	21	22	18	19	23
Service and Delivery(35 points)	28	34	27	26	34
Diversity(10 points)	2	4	0	0	1
Sustainability(2 points)	2	1	2	1	1
Cost(30 points)	30.00	10.36	7.27	18.89	18.89
Total Evaluation Scores	83	71	54	65	78

Evaluation Comments

Comdata

Strengths - Local company. Transition plan was very well laid out and was very detailed. Plan for exemptions was very attractive and was laid out in detail.

Weaknesses - Did not do a strong job describing the requested background and client base. References were not as strong as some of the other vendors. Not all references were of similar size and scope. They have less available fueling stations than other provides but do meet the minimum requirements. They did not display an overall understanding of the needs of Metro.

James river

Strengths - They have a high number of available fueling locations. They demonstrated extensive experience with governmental fleets. MTA currently uses them. They discussed how they use the voyager platform.

Weaknesses - Their provided references were not as strong as other vendors. They only provided the higher-ups and not the customer facing team members when they were discussing the Team.

Mansfield Oil

Strengths - They have a high number of available locations. They discussed how they use the voyager platform.

Weaknesses - There were no references provided in their proposal. Provided a very redundant proposal. They did not follow the requested format for bids. It was very hard to determine if they answered/addressed all the minimum requirements. They use their own platform not the voyager platform. Their proposed team was not as strong as the other vendors. Their transition plan was not very detailed. They did not respond via the provided form for technical requirements.

Thorntons

Strengths - They have a high number of available locations. They use the voyager platform.

Weaknesses - Their proposal seemed more like offering gas stations instead of fuel cards. Their experience in this type scope is not as strong as the other vendors. Their presentation of what was being offered to Metro was weak. Their team was not a strong fuel card services team. Their responses to the Technical requirements lacked detail. They didn't provide sufficient explanation on the tax exemption process.

Wright Express

Strengths - Incumbent. They have a high number of available fueling stations. Demonstrated a strong network. They demonstrated the ability to deliver the minimum requirements. Their references were very strong and of similar scope and size. They answered all question in the correct format. Their proposed team looked very strong. Their explanation of their transition plan is strong.

Weaknesses - They did not go into detail in their proposal to show that they have a good understanding of what Metro is asking for. Appeared to take for granted that they were the incumbent when creating their proposal.

e. Included vendor name and reason they are nonresponsive.]